



**MAHATMA GANDHI UNIVERSITY**  
*of*  
**MEDICAL SCIENCES & TECHNOLOGY**  
JAIPUR

**Extract of Minutes of the Academic Council meeting  
held on December 24, 2020**

**Agenda**

4. To assign the Faculty and the Board of Studies to the new courses recently permitted by Govt. of Rajasthan and started in the MGUMST from academic year 2020-21.

**Resolution**

4. The Council considered the matter of assigning the Faculty and the Board of Studies to the new courses recently permitted by the Govt. of Rajasthan and also to the courses already being offered by the MGUMST and resolved that a Committee of the following be constituted for the purpose-
  1. Dr G.N. Saxena, Pro-President - Chairman
  2. Dr Swati Garg, Dean & Principal, MGMC&H - Member
  3. Dr Subhash Nepalia, PHOD, Gastroenterology - Member
  4. Dr S.K. Meena, Principal, MGOTC - Member  
Secretary and Director, Paramedical Studies

The Chairman may invite expert(s) as Special Invitee in the meeting. The Committee shall submit its recommendations in this regard to the President for consideration by January 09, 2021.

  
**Registrar**

REGISTRAR

Mahatma Gandhi University of  
Medical Sciences & Technology  
Sitapura, JAIPUR-302 022



**PRESIDENT**

Mahatma Gandhi University of  
Medical Sciences & Technology  
Sitapura, JAIPUR-302 022

Campus:

RIICO Institutional Area, Sitapura, Tonk Road, JAIPUR - 302 022 (Raj.) INDIA  
Phone : +91-141-2771804 • 2771777 | Fax : +91-141-2771805 • 2771807

Website : www.mgumst.org | E-mail : info@mgumst.org Sponsoring Body : India Education Trust



**MAHATMA GANDHI UNIVERSITY**  
*of*  
**MEDICAL SCIENCES & TECHNOLOGY**  
JAIPUR

**Extract of Minutes of the Academic Council meeting  
held on December 24, 2020**

**Agenda**

5. To report the progress of MGUMST NAAC Accreditation process.

**Resolution**

5. (a) Dr Rajaat Vohra, Coordinator/Director, IQAC of the University explained in detail the progress made so far by the IQAC. He reported that various matters related to NAAC criteria - Curricular Aspects; Teaching - Learning and Evaluation; Research, Innovation and Extension; Infrastructure and Learning Resources; Students Support and Progression; Governance, Leadership and Management and Institution Values and Best Practices have been discussed by the IQAC with the concerned authorities of the University and experts during past few months. He informed that although all the offices/institutes of our University have been working inconsonance with the requirement of NAAC, nevertheless certain Policies/Plans/SOPs/Code of Conduct are required to be framed/updated and approved by the Academic Bodies and/or Board of Management of the University.

Accordingly, the IQAC has had interactions and discussions with the Deans of the Faculties, Conveners - Board of Studies, Chairman - Research Board, Controller of Examinations, Principals of University Colleges, Medical Superintendent, Heads of Departments/Units of the MGUMST - Maintenance, Security, Pharmacy, Hospital Administration, Director - Business Development, PR & Marketing, HRD, Accounts, Audit, Fire & Safety, Hospital Operations, IT Department, Purchase Department, Library, Auditorium, Bio Medical Waste Management, House Keeping, University Hostels, University Gardens, Transport, Central Store, University Examination and Academic Divisions, Management of the University and Experts. After having thorough discussions and analysis, the IQAC has prepared/updated Strategic Plan, various Policies, SOPs and Code of Conduct. He placed these Strategic Plans, Policies, SOPs and the Code of Conduct before the Council for consideration. The Council after having gone through these Strategic Plans, Policies, SOPs and the Code of Conduct made certain amendments in these Strategic Plans, Policies, SOPs & Code of Conduct and resolved that the Policies - Investment Policy, Financial Management and Resource Mobilization Policy and Internal and External Audit Policy are related to the Board of Accounts. Hence these Policies require consideration by the Board of Accounts of the University.

  
**REGISTRAR**

Mahatma Gandhi University of  
Medical Sciences & Technology  
Sitapura, JAIPUR-302 022

Campus:

RIICO Institutional Area, Sitapura, Tonk Road, JAIPUR - 302 022, INDIA  
Phone : +91-141-2771804 • 2771777 | Fax : +91-141-2771805 • 2771807  
Sitapura, JAIPUR-302 022

Website : www.mgumst.org | E-mail : info@mgumst.org Sponsoring Body : India Education Trust

  
**PRESIDENT**

Mahatma Gandhi University of  
Medical Sciences & Technology  
Sitapura, JAIPUR-302 022



**MAHATMA GANDHI UNIVERSITY**  
of  
**MEDICAL SCIENCES & TECHNOLOGY**  
JAIPUR

The Council approved the strategic plans of the University (**Annexure-3**), the Policies (except those related to the Board of Accounts) (List enclosed at **Annexure-4**) the SOPs (List enclosed at **Annexure-5**) and the Code of Conduct (**Annexure-6**).

The Dean & Principal, MGMC&H reported that there is a system of feedback on curriculum and related issues from different stakeholders to monitor and evaluate the performance quality. She informed that there is a feedback analysis committee of the University constituted to prepare feedback format, receive responses, make analysis of the received feedback and implement feedback procedure effectively. The feedback analysis of 2019-20 has been prepared by the committee. The Director/Coordinator, IQAC informed that this feedback analysis has been gone through by the IQAC. The Director/Coordinator, IQAC requested the Council for its approval, which the Council accepted. The Council further resolved that on the basis of this analysis, the Feedback Analysis Committee must take further action towards its implementation and the action taken be reported by the committee through the IQAC to the Academic Council at its next meeting.

The IQAC, Director/Coordinator informed that a startup - Hand Splint Research Lab has been functioning in Mahatma Gandhi Occupational Therapy College since 2015 (erstwhile Department of Occupational Therapy, MGMCH). Recently the University has initiated one more startup - Non communicable Diseases Research Lab in the Department of Community Medicine, MGMCH. This startup will work in the field of different non communicable diseases for the benefit of society. The Council noted and appreciated the efforts made towards these startups. The Council approved the startup of Non Communicable Disease Research Lab and resolved that the University should initiate the process of registration of these startups.

The Organogram of the University (**Annexure-7**) as updated by the IQAC was also approved by the Council.

- (b) The Council further resolved that the Policies as approved above have to be effectively implemented and for the purpose, it was resolved to establish various cells as under -

**Establishment of Special Cell for Scheduled Castes and Scheduled Tribes**

1.	Dr S.K. Meena, Principal, MG Occupational Therapy College and Director, Para Medical Studies, MGUMST	Coordinator
2.	Dr Tarun Ojha, PHOD, Department of Otorhinolaryngology, MGMC&H	Member

One Statistical Officer, Mr. Sandeep Garg, Statistician cum Tutor, Department of Community Medicine, MGMC&H and one Data Entry Operator of Mahatma Gandhi Occupational Therapy College shall assist the cell.

REGISTRAR

Mahatma Gandhi University of  
Medical Sciences & Technology  
Sitapura, JAIPUR-302 022

Campus:

RIICO Institutional Area, Sitapura, Tonk Road, JAIPUR - 302 022

Phone : +91-141-2771804 • 2771777 | Fax : +91-141-2771805 • 2771807

Website : www.mgumst.org | E-mail : info@mgumst.org Sponsoring Body : India Education Trust

PRESIDENT

Mahatma Gandhi University of  
Medical Sciences & Technology  
Sitapura, JAIPUR-302 022

## List of University Policies

S. No.	Name of Policy
1.	MGUMST Anti Alcohol and Drug Abuse Policy
2.	MGUMST Anti Plagiarism Policy
3.	MGUMST Consultancy Policy
4.	MGUMST Fee Waiver/Free ship/Financial Support Policy
5.	MGUMST Fellowship Policy
6.	MGUMST Green Campus Policy
7.	MGUMST Intellectual Property Rights (IPR) Policy
8.	MGUMST Internet/Information Security Policy
9.	MGUMST Leave Entitlement Policy
10.	MGUMST Performance Appraisal Policy
11.	MGUMST Policy on Physical Infrastructure and its Maintenance
12.	MGUMST Professional Development Allowance Policy
13.	MGUMST Research Promotion Policy
14.	MGUMST Reservation Policy
15.	MGUMST Slow and Advanced Learner Policy
16.	MGUMST Staff Welfare Policy
17.	MGUMST Student Mentoring Policy
18.	MGUMST Travel Policy
19.	MGUMST Exam Policy

REGISTRAR  
Mahatma Gandhi University of  
Medical Sciences & Technology  
Sitapura, JAIPUR-302 022

PRESIDENT  
Mahatma Gandhi University of  
Medical Sciences & Technology  
Sitapura, JAIPUR-302 022